



Protocol for researchers engaging with MS Ireland for support with projects

All requests for assistance with research projects go through a central point nominated by the Senior Management Team; currently this is:

Harriet Doig - Information, Advocacy and Research Officer

Email: harrieted@ms-society.ie

Tel: 01 678 1600

Undergraduate and post graduate researchers will be required to provide the following:

- a) A letter from the student's/researcher's supervisor on headed paper regarding the project and/or
- b) Where appropriate we seek evidence that ethics approval has been obtained from the relevant bodies.
- c) A copy of the final questionnaire/study abstract to read prior to putting it up on the website and make observations as necessary.
- d) An information sheet for the potential participant/respondent which explains the project in more depth and makes observations as necessary.
- e) A 200 word (approx.) summary to describe the project.
- f) Contact details so potential participants can contact the researcher directly. MS Ireland cannot assist with managing the recruitment process

Following receipt of the above we will:

- g) Agree a time frame and reminder alerts.
- h) Put all of this on MS Ireland's website, on this page: <http://www.ms-society.ie/pages/research/get-involved-in-research>. We would then include on email and social media etc.
- i) Ask for feedback when the results are published, these will be archived on the research section of the website <http://www.ms-society.ie/research/blogs/1380>.
- j) Ask the student/researcher to participate in the MS Ireland Blogs and write articles with updates on the research for MS Research, MS Ireland's bi-annual research eZine.