

JOB DESCRIPTION TRAINEE CARE ASITANT

Job Title:	Trainee Care Assistant Community Employment Position
Location:	MS Ireland Care Centre, 65 Bushy Park Road, Rathgar, Dublin 6.
Reporting to:	The Clinical Nurse Manager
Role Purpose:	To provide high quality respite care to people with Multiple Sclerosis and encourage and empower residents to live life to their full potential.
Duration:	1 Year
Hours:	19.5 hours per week

JOB DESCRIPTION

Key Result Areas:

1. To **assist** and **facilitate** members of the Care Team in the provision of care to the residents of the Care Centre on a daily basis to ensure the highest quality care in a professional and friendly environment.
2. To assist with and empower the Residents of the Care Centre in relation to their **day to day activities** to include personal care, social activities, therapeutic activities etc. to ensure that Residents get maximum benefit from their time at the Care Centre.
3. To **liase with and follow the care plans** of medical advisors and sessional staff regarding the care and welfare of Residents to ensure they receive the highest quality of care whilst at the Care Centre.
4. To abide by **all health and safety policies and procedures** of the Care Centre, identify to management any hazards and to actively contribute to the maintenance of policies and procedures to ensure a safe working environment for all staff, Residents and visitors.
5. To Work within the **clinical and operational policies and procedures** of the Care Centre and to work in compliance with current legislation and professional guidelines on an ongoing basis and ensure adherence to these policies and procedures at all times.
6. To ensure that in the event of an accident or injury to a client, staff member of visitor to the Centre appropriate action in line with policies and procedures are followed and to ensure that relevant accident reporting procedures are followed at all times.

7. To participate where required in training courses, workshops and information sessions which ensure that skills and knowledge are kept up-to-date and relevant at all times with the aim of continually improving the professional standards of the Centre.
8. To act as a **full team member** in conjunction with the management, nursing team, sessional staff, administration and colleagues at the Care Centre to ensure a positive, professional and high quality standard of care to the Residents of the Care Centre at all times.
9. To be flexible in the position and carry out other duties as may reasonably be assigned from time to time by the management of the Care Centre and MS Ireland.

This is an opportunity to develop your career, no experience necessary. Accredited training will be provided to support your career.

Contact: annm@ms-society.ie