

- Job Title:** MS Support & Education Nurse
- Location:** MS Ireland Care Centre, 65 Bushy Park Road, Rathgar, Dublin 6
- Reporting to:** The Clinical Nurse Manager (Person In Charge).
- Role Purpose:** To provide an efficient, professional and caring MS Support & Education Nurse service which meets the needs of service users of MS Ireland.

### **POSITION DESCRIPTION**

The role of the MS Support and Education Nurse has two key areas of responsibility. The role is 35 hours per week.

#### **MS Support Nurse:**

At least 17.5 hours will be dedicated to the role of MS Support in the MS Care Centre (MSCC). The MSCC is a 12-bedded respite facility. The MS nurse will meet service users individually if requested, during their respite stay to provide 1:1 support and information relation to their condition.

Duties will include:

1. Rostered as a staff nurse as required by Clinical Nurse Manager, to ensure skills and competencies are maintained in all aspects of nursing service users with MS
2. Managing service user care to ensure the highest levels of professional nursing service delivery, using a person-centered planning approach.
3. Weekly with the PIC/DPIC to provide an update on MS support provision
4. Provide a monthly roster in advance to the PIC, for all scheduled internal and external MS Support and Education provision.
5. Completing service user needs assessments and to plan, deliver and evaluate an appropriate programme of care.
6. Maintaining effective communications with team members, service users, family members and care givers of PwMS.
7. Supporting, educating and providing information to families or care givers of PwMS, making referrals to appropriate support services where necessary.
8. Supporting the PIC/DPIC in developing a regular in-house training programme.
9. Keeping comprehensive, accurate and up-to-date in-house electronic records and external written records at all times
10. Participating in effective handovers to staff to ensure information regarding

- service user care is communicated in an effective and confidential manner
11. Contributing to the development and implementation of MSCC policies and procedures, ensuring adherence to these policies and procedures at all times
  12. Abiding by all health and safety policies and procedures of the MSCC, identify to management any hazards to ensure a safe working environment for all staff, service users and visitors.
  13. Participating in the care, custody, and administration of medicines in accordance with the MSCC Medication Management Manual, statutory guidelines and protocols of the NMBI.
  14. Actively contributing to the maintenance and development of the MSCC's operations, to attend staff meetings and to support the PIC in establishing a positive working environment.
  15. To participate in management meetings.
  16. Liaising with sessional staff, other health care professionals and statutory bodies as necessary to ensure a person centered, holistic approach to service user care.
  17. Continuing professional and self-development through day-to-day work practices and attendance at training and development courses.
  18. Ensuring that all new staff are given appropriate support and guidance in their roles in accordance with the MSCC's policies and procedures
  19. Ensuring compliance with HIQA Standards and Regulations
  20. Flexibility in the position and carry out other duties as may reasonably be assigned from time to time by the PIC/MS Ireland.

**Educational role:**

The remaining hours will be dedicated to education provision and will involve:

1. Participating in development of future services within MS Ireland and in internal working groups with a view to developing services in MS Ireland.
2. Liaising with MS Nurses around the country, and developing this relationship to ensure MS Ireland has up to date knowledge of MS treatments and access to the MS nurses on behalf of service users etc.
3. Engaging with international programmes such as the MS Nurse Pro, ensuring MS Ireland remains relevant and are up to date on clinical information.
4. Developing and providing a programme of necessary training regarding MS related topics.

5. To participate in the provision of training regarding MS related topics – for MS Ireland staff, respite users, employers, schools, carers and the wider MS community.
6. Participate in webinars regarding MS related discussions.
7. Attend events and deliver presentations as required e.g. Newly Diagnosed seminars, National Conference.

## **PERSON SPECIFICATION:**

### Experience and Educational Requirements:

1. 5 years post registration experience.
2. Prior experience of working with people with Multiple Sclerosis desirable
3. Experience of care planning, delivery, evaluation, and discharge planning essential.

### Knowledge and Skills:

1. Good theoretical and background knowledge of current nursing practice.
2. Evidence of on-going professional development essential.
3. Ability to work on own initiative, delegate duties and empower others.
4. Ability to motivate others, facilitate groups and manage change.
5. Excellent interpersonal and communication skills essential.
6. Evidence of ability to work under pressure and deal with any crisis which may occur.
7. Experience of working with people with disabilities in a residential or respite environment is highly desirable.
8. Prior experience of liaising with statutory services and community healthcare providers is highly desirable.
9. Ability to manage a clinical case load and produce reports.
10. Management course desirable

Applications to include CV and covering letter, by email to  
[recruitment@ms-society.ie](mailto:recruitment@ms-society.ie)

Please ensure you identify your email by stating **MS Support & Education Nurse**  
in the subject bar.

Closing Date: 25<sup>th</sup> of September 2026

*MS Ireland is an equal opportunities employer*